This document contains templates for the following types of press releases:

* General
* Manufacturing
* Event
* Commercial Real Estate

**GENERAL PRESS RELEASE**

**{COMPANY LOGO HERE}**

**FOR IMMEDIATE RELEASE**

**TITLE OF PRESS RELEASE**

(CITY, STATE, MONTH, DATE, YEAR): INTRODUCTION

PARAGRAPH 2

PARAGRAPH 3

BOILERPLATE

###

**CONTACT INFORMATION:**

FULL NAME

TITLE

COMPANY

PHONE  
EMAIL

**MANUFACTURING PRESS RELEASE**

**{COMPANY LOGO HERE}**

**FOR IMMEDIATE RELEASE**

{COMPANY NAME} to {INTRODUCE/FEATURE/OFFER} {PRODUCT/PROGRAM/SERVICE} At {EVENT/DATE} in {LOCATION].

(CITY, STATE, MONTH, DATE, YEAR) - {COMPANY} a provider of {DESCRIPTION OF COMPANY} to the manufacturing industry, announced today that it will {INTRODUCE/OFFER/FEATURE} its {EVENT/SERVICE/PRODUCT} at {LOCATION}.

DETAILS OF THE EVENT/SERVICE/PRODUCT

“QUOTE FROM COMPANY SPOKESPERSON,” emphasizing the value/impact of {EVENT/SERVICE/PRODUCT}.

About {COMPANY NAME}

{COMPANY} is a provider of {PRODUCT/SERVICE} to the manufacturing industry. Its {SERVICES/PRODUCTS} encompass {LIST}. {COMPANY} has served the manufacturing industry since {YEAR} and has {OFFICES/OPERATIONS} in {LOCATIONS}. For more information, visit www.{COMPANY WEBSITE}.

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**PRESS CONTACT INFORMATION:**

FULL NAME

TITLE

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EMAIL

**EVENT PRESS RELEASE**

**FOR IMMEDIATE RELEASE**

{COMPANY NAME} to {HOST/HOLD} {NAME OF EVENT} at {EVENT/DATE/TIME} at {LOCATION}

(CITY, STATE, MONTH, DATE, YEAR) - {COMPANY} a provider of {DESCRIPTION OF SERVICES} to the {\_\_\_\_} industry, will be {HOLDING/HOSTING/PARTICPATING IN} {EVENT NAME} at {EVENT/DATE/TIME} at {LOCATION}.

DETAILS OF {EVENT}

“QUOTE FROM COMPANY SPOKESPERSON,” emphasizing the value/impact of {NAME OF EVENT}.

About {COMPANY NAME}

{COMPANY} is a provider of {PRODUCT/SERVICE} to the {\_\_\_\_} industry. Its {SERVICES/PRODUCTS} encompass {LIST}. {COMPANY} has served the {\_\_\_\_\_} industry since {YEAR} and has {OFFICES/OPERATIONS} in {LOCATIONS}. For more information, visit www.{COMPANY WEBSITE}.

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**PRESS CONTACT INFORMATION:**

FULL NAME

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COMPANY

PHONE  
EMAIL

**COMMERCIAL REAL ESTATE PRESS RELEASE**

**FOR IMMEDIATE RELEASE**

{COMPANY NAME} Wins/Named {NAME OF AWARD} at {NAME OF EVENT}

(CITY, STATE, MONTH, DATE, YEAR) - {COMPANY} a commercial real estate company in Frederick County, Maryland, received (or will receive) the {NAME OF AWARD} by {AWARDING ORGANIZATION} at the {NAME OF EVENT} on {DATE/TIME}, held at {LOCATION}.

DETAILS OF AWARD, AS RELEVANT TO PRODUCTS/SERVICES OFFERED

“QUOTE FROM COMPANY SPOKESPERSON,” emphasizing the value of {NAME OF AWARD}.

About {COMPANY NAME}

{COMPANY} is a provider of {PRODUCT/SERVICE} to the {\_\_\_\_} industry. Its {SERVICES/PRODUCTS} encompass {LIST}. {COMPANY} has served the {\_\_\_\_\_} industry since {YEAR} and has {OFFICES/OPERATIONS} in {LOCATIONS}. For more information, visit www.{COMPANY WEBSITE}.

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