**BIC (Business & Industry Cabinet)**

**Minutes**

**January 26, 2017 – 4:00 p.m. – 4:45 p.m.**

**Winchester Hall, 3rd Floor Conference Room**

***TimberRock Energy Solutions 4:45***

***37 N. Market St.***

**BIC Members Present** – PJ Bellomo, Tony Checchia, Denise Jacoby, Dwayne Myers, Jim Racheff, Adam Schueftan, Tom Lynch, and Jason Stanczyk. Also present –Jan Gardner, Helen Propheter, Vivian Laxton, Michele Day, Margaret Nusbaum, Sharon Hipkins.

**Approval of minutes** – Minutes from the November meeting approved as presented. (Tony Checchia made motion, PJ Bellomo seconded, unanimous approval).

**Updates from County Executive:**

* 118 N. Market St. Business and Technology Cultivation Center Launch
	+ Thanked all for their support
	+ WHAG’s segment was included in Commerce Secretary Mike Gill’s e-news today
* Small Business Tax Credit – is moving forward with another public hearing with some amendments
* Solar Bill is being introduced by MC Keegan-Ayre. Also expect state legislation on solar and alternative energy with input from MACo
* State legislature in session – some things in discussion
	+ Transportation scoring bill
	+ State Taxation and Assessment offices – looking at transferring costs to counties
* Livable Frederick discussion
* Monocacy River Plan – explained the timeline of the plan. Discussion by the group followed.

**Committee reports**

* Job Growth Strategy/Branding/Vivian Laxton
	+ RFP rewritten and a meeting is scheduled with Procurement on 1.27.17
	+ A new timeline will be available following the meeting
* Workforce/Michelle Day
	+ FCC/Montgomery Community College and Prince Georges Community College received an America’s Promise Grant to support IT training/boot camps for the unemployed/under employed. Workforce Services will offer support and partnership with FCC on the implementation of the grant here in Frederick and it will be used as a tool to assist our IT businesses.
	+ Upcoming Trades related fair scheduled for March 9, 2017
	+ Working in partnership with FCC with a heavy equipment company on training/employment proposal to address new hire needs and training current workers for promotional opportunities
	+ Kicking off more “on tour” services – taking workforce services into the community.  Working with the library.
* Business & Technology Cultivation Center/Helen Propheter
	+ - Chamber will receive their keys on May 1, moving in during the month, with grand opening slated for June 1
		- What’s next? – FITCI is expected to open by the end of 2017
		- Working with Fort Detrick on PIA

**OED Updates**

* Assistant Director – offer made and accepted by Heather Gramm. A press release will go out on this hire
* Will be hiring a customer service person who will be located on the first floor of 118
* Budget appeal – discussed what the office has requested during the budget appeal cycle.

*Minutes submitted by Sharon Hipkins*