

FREDERICK COUNTY SMALL BUSINESS REVOLVING
LOAN FUND COMMITTEE MEETING

Friday, March 13, 2009, 10:30 a.m.
Business & Employment Center,
Office of Economic Development Brady Room

AGENDA

- **Approval of Minutes for February 13, 2009**
- **Web Hits** (From Web Trends Report) – Vivian Grove, Administrative Specialist, OED
(Explanation of how these were totaled please see back)

January 2009 – 161
February 2009 - 152

- **Administrative Guidelines – Laurie Boyer**

CLOSED SESSION

Maryland Annotated Code State Government Article §10-508(a)(5) – to consider the investment of public funds and (7) - To consult with counsel to obtain legal advice on matters directly related to their loan agreement.

- **Closed Session Minutes for February 13, 2009**
- **ChromoTrax Update - Chris Olson, Laurie Boyer, Kathy Mitchell**
- **LifeTime Events Update – Chris Olson**

Pipeline Report **CONFIDENTIAL**

- **Annual Review of All Loans – Beth Woodring**

- *Explanation of how hits were totaled*

- *Number of visits that include a view of the specified document. Individual visitors are counted each time they come to the Web site, and are counted only once per visit no matter how many pages they look at. If a visitor is idle longer than the idle-time limit, Web Trends assumes the visit was voluntarily terminated. If the visitor continues to browse your site after they reach the idle-time limit, a new visit is counted.*

- ✚ **Explanation of how percentages of visitors who viewed this document were figured.**
Answer: Total views of loan fund web page ÷ Total views of all web pages